



Anesthesia Technician

<u>Manager</u>	Rick Williams, ASC Clinical Director
<u>Location</u>	5560 Kietzke Lane Reno, NV 89511
<u>Type of Position</u>	Full Time, Monday to Friday
<u>Status:</u>	Nonexempt

General Duties

The Anesthesia Technician provides technical support to anesthesiologists and surgical staff. The Anesthesia Technician works by collaborating with other members of the team including the anesthesiologist, surgeon, surgical nurse, radiological technologist, surgical assistant, and other personnel. General duties include but are not limited to:

- ❖ Pre-test the anesthesia machines and reports deficiency to appropriate manufacturer representative and surgical management.
- ❖ Maintains a smooth flow of cases, in a timely manner, by assisting the anesthesiologist before, during, and after induction.
- ❖ Maintains and stocks anesthesia carts.
- ❖ Anticipate the needs of the anesthesiologist.
- ❖ Has a working knowledge of anesthetic drugs and agents.
- ❖ Troubleshoots the anesthesia machine.
- ❖ Participates in the care of patients receiving anesthesia and conscious sedation.
- ❖ Assist with patient positioning.
- ❖ Works with surgery team to determine quantity of items stored and ordered on a daily basis.
- ❖ Care for the instrumentation for terminal sterilization and transporting to decontamination.
- ❖ Assists other team members with the terminal cleaning and prepping of the room for the following case.
- ❖ Assists with the decontamination, cleaning, and sterilization of surgical instrumentation.
- ❖ Operate lasers.
- ❖ Other duties as assigned.

Knowledge, Skills, and Abilities

- ❖ Ability to function safely and effectively in a surgical environment.
- ❖ Knowledge of standard surgical equipment used in the operating room.
- ❖ Thorough knowledge of anesthesia, the scientific principles behind the work and also recognizing the human elements involved.

- ❖ Excellent knowledge of aseptic and sterile techniques.
- ❖ Ability to think critically and problem solve, making rational and appropriate decisions.
- ❖ Ability to work in a fast-paced environment.
- ❖ A great team player with excellent communication skills.
- ❖ Ability to effectively send, receive and respond to information effectively in English; including the ability to read, write, listen, speak observe and use computers.
- ❖ Top level customer service attitude and compassion for patients and customers
- ❖ Availability to work shifts that rotate between days, evenings.
- ❖ Occasional overtime. Must handle stress in meeting time demands.
- ❖ Demonstrates a willingness to look at new ideas and work in a changing environment.
- ❖ Understands, verbalizes and participates in the quality improvement process.
- ❖ Supports initiatives designed to improve individual and organizational performance.
- ❖ This position serves a patient population of Neonatal, Pediatric, Adolescent, Adult, and Geriatric patients.

Education and Experience

- ❖ One + years as an Anesthesia Technician required.
- ❖ Current BLS required

Systems Used in Position

- ❖ Microsoft Word
- ❖ Microsoft Excel
- ❖ Microsoft Outlook
- ❖ Microsoft Teams
- ❖ Mitel Phone system
- ❖ ShoreTel Contact Center
- ❖ Athenanet
- ❖ Fax Finder Client
- ❖ HST