Surgical Technologist

Manager   Rick Williams, ASC Clinical Director

Location   5560 Kietzke Lane Reno, NV 89511

Type of Position   Full Time, Monday to Friday

Status: Nonexempt

General Duties

The Surgical Technologist plans and prepares the operating room for patients who will undergo surgery and other invasive procedures as well as passing instrument and assisting the surgeon. The Surgical Technologist works by collaborating with other members of the team including the anesthesiologist, surgeon, surgical nurse, radiological technologist, surgical assistant, and other personnel. They render expert intra-operative care to our patients. General duties include but are not limited to:

- ❖ Assesses, plans, and evaluates the surgical care needs of the patient undergoing a surgical procedure.
- ❖ Maintain the sterility of the surgical field
- ❖ Anticipate the needs of the surgeons, passing instruments in a timely fashion.
- ❖ Participates in the care of patients receiving anesthesia and conscious sedation.
- ❖ Carries out physician orders.
- ❖ Assists physician during procedures.
- ❖ Under direct supervision the technologist may be asked to perform the following duties such as, but no limited to sponge or suction, hold retractors or instrument placed by the surgeons, applies electrocautery to clamps on bleeders, irrigation to the operative sight, cuts suture material, connects drains to the suction apparatus, applies dressings to the wound.
- ❖ Assist with patient positioning.
- ❖ Care for the instrumentation for terminal sterilization at the end of each surgery and transporting to decontamination.
- ❖ Assists other team members with the terminal cleaning and prepping of the room for the following case.
- ❖ Assists with the decontamination, cleaning, and sterilization of surgical instrumentation.
- ❖ Assist with the maintenance of preference cards.
- ❖ Operate lasers.
- ❖ Other duties as assigned.

Knowledge, Skills, and Abilities

- ❖ Ability to function safely and effectively in a surgical environment.
- ❖ Knowledge of standard surgical equipment used in the operating room.
- ❖ Thorough knowledge of surgical technology, the scientific principles behind the work and recognizing the human elements involved.
- ❖ Solid understanding of patient safety and precautions.
- ❖ In-depth knowledge of surgical operation procedures.
- ❖ Excellent knowledge of aseptic and sterile techniques.
- ❖ Ability to think critically and problem solve, making rational and appropriate decisions.
- ❖ Ability to work in a fast-paced environment.
- ❖ A great team player with excellent communication skills.
- ❖ Ability to effectively send, receive and respond to information effectively in English; including the ability to read, write, listen, speak observe and use computers.
- ❖ Top level customer service attitude and compassion for patients and customers
- ❖ Availability to work shifts that rotate between days, evenings.
- ❖ Occasional overtime. Must handle stress in meeting time demands.
- ❖ Demonstrates a willingness to look at new ideas and work in a changing environment.
- ❖ Understands, verbalizes and participates in the quality improvement process.
- ❖ Supports initiatives designed to improve individual and organizational performance.
- ❖ This position serves a patient population of Neonatal, Pediatric, Adolescent, Adult, and Geriatric patients.
- ❖ This position provides technical skills as a member of the surgical team, communicating with supervisors, other surgery staff, surgeons, and anesthesiologists.
- ❖ This position has the freedom to decide the type of equipment and supplies required for the surgical care of the patient relative to the surgeon's preference cards and knowledge of the procedure, and to identify any breakdown in aseptic technique and take appropriate action.

Education and Experience

- ❖ Graduate of an accredited school of surgical technology and holds current certification as a Surgical Technologist (CST).
- ❖ Three + years as a surgical technologist preferred.
- ❖ Current BLS required

Systems Used in Position
- ❖ Microsoft Work
- ❖ Microsoft Excel
- ❖ Microsoft Outlook
- ❖ Microsoft Teams
- ❖ Mitel Phone system
- ❖ ShoreTel Contact Center
- ❖ athenaNet
- ❖ Fax Finder Client
- ❖ HST